



INVITATION TO BID FOR THE SUPPLY AND DELIVERY OF ONE (1) UNIT BRAND NEW 2023 MODEL PASSENGER VAN

1. The **OVERSEAS WORKERS WELFARE ADMINISTRATION (OWWA)**, through the **General Appropriations Act CY 2023** intends to apply the sum of **One Million Eight Hundred Seventy Thousand Pesos (Php 1,870,000.00)** being the ABC to payments under the contract for **Bidding for the Supply and Delivery of Motor Vehicle, PB-01-2023**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **OWWA** now invites bids for the above Procurement Project. Delivery of the Goods is required on or before **November 9, 2023**. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *“pass/fail”* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from **Ms. Liezl T. Felix and/or Mr. Edgar Melchor P. Laigo**. The Bidding Documents can be viewed at the OWWA website at www.owwa.gov.ph click the “Bids and Awards” icon.

**2nd Floor Gestdan Centrum Bldg.,
80 Bokawkan Rd., cor. P. Burgos St., Baguio City**

5. A complete set of Bidding Documents may be acquired by interested Bidders on **October 9, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Two Thousand Pesos (Php 2,000.00)**. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person, or by facsimile, or through electronic means. (See attached Guidelines on the Payment of Fees).
6. The **OWWA-CAR** will hold a Pre-Bid Conference on **09 October 2023, 10:00 a.m.** at the **Conference Room, 2nd Floor Gestdan Centrum Bldg., 80 Bokawkan Rd., cor. P. Burgos St., Baguio City** which shall be open to prospective bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **25 October 2023, 11:00 a.m.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB Clause 14**.

9. Bid opening shall be on **25 October 2023, 11:00 a.m.** at the given address below. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The **OWWA** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Name of officer : Ms. Liezl T. Felix
Name of office : Overseas Workers Welfare Administration
Address : OWWA RWO-CAR
2nd Flr. Gestdan Centrum Bldg. #80 Bokawkan Road cor. P. Burgos,
Baguio City 2600
Telephone number : (074) 422-1809
Email address : car@owwa.gov.ph

Website address : www.owwa.gov.ph

Name of End-user : Mr. Edgar Melchor P. Laigo
Name of office : OWWO IV/SAO Designate, Admin. & Finance OWWA-CAR
Contact number : (074) 422-1809
0927-114-9778
Email address : empl.carowwa@gmail.com

12. You may visit the following websites:

For downloading of Bidding Documents: www.bidding.owwa.gov.ph

For online bid submission: *Please check attached Guidelines on the bid submission*


LUZVIMINDA C. TUMALIUAN
BAC Chairperson